

GDSN CIC Response Work Group

Date: 30-April-2009

CR #: 07-000436

09-000082

This is a GSMP **Call-to-Action** to recruit users from all industries and from everywhere in the world to bring their expertise, commitment, and contribution to a new GSMP work area.

The information herein gives a general description of the **GDSN CIC Response Work Group (WG)** that is being formed to accomplish the work. For information on how to join this work area, please refer to Section 12 below.

1. Objective/Scope of the CIC Response WG

The main purpose of this packet is:

- To disseminate its contents to a broader GDSN community
- To recruit a number of experts, which can bring their expertise, commitment, and contribution to the GSMP and the GDSN CIC Response Work Group
- Review the Business Case Document (BCD) from CR 07-000436 and the resulting detailed needs expressed in CR 09-000082.
- Begin GSMP Step 2 by determining if a full CIC Response BRAD (Business requirement Analysis Document) is needed or if the scope can be narrowed to the Simple needs expressed in CR 09-000082.

The information herein gives a general description of what the GDSN Project Team will accomplish as well as its operation within the procedural framework.

2. Scope Constraints of the GDSN CIC Response WG

GSMP WGs must adhere to the GS1 Standards Development Methodologies to assure their scope and deliverables, upon which the work of the other GSMP groups depends.

Generally, the team must operate within the following context:

- Develop documents that capture the business and technical requirements
- Develop documents that capture the additional considerations and concerns that were discussed during the group's calls and physical meetings.

This work effort is based off of Change Request: 07-436 and 09-082.

3. Expertise Required

This is a call for business information and business information technology experts for the << GDSN CIC Response **WG**. The experts should represent trading partners from both sides of the trading relationship, third parties, and solution providers to have proper representation on the WG. The intent is to have balanced membership from the GDSN CIC Response user community to define and establish proper global standards with the clear intention of implementation of these.

The GSMP work group model requires a minimum level of support throughout the process and to meet eBallot requirements for due process (as defined in the *GSMP Users Manual*). Failure to achieve the minimum through this CTA for due process will mean the group will not be launched.



4. Area's Affected

Define which BRG owns this Call-to-Action. If no BRG is responsible then assign it to a generic classification such as "Corporate".

Select all that apply:

Product Area	How is this area affected?
<input type="checkbox"/> BarCodes & ID	
<input checked="" type="checkbox"/> GDSN	GDSN CIC Response Only GDSN BRG owns this Call-to-Action.
<input type="checkbox"/> eCOM	
<input type="checkbox"/> Data Accuracy	
<input type="checkbox"/> Traceability	
<input type="checkbox"/> EPC	

5. Distribution for Call to Action

Please circulate this **Call to Action** packet by forwarding it to your email distribution lists. GSMP WGs are open to broad participation from any industry group, company, or region. All 'Call to Action' packets are posted in the GS1 website at:

http://www.gs1.org/services/gsmg/involve/call_to_action.html

It is also distributed via a GSMP Community email announcement.

6. Timeline:

A kick off/introductory conference call will fully brief all participants of objectives and GDSN CIC Response WG activities. The first call will be held on 04June-02009 from 10 AM ET – 11 AM ET. The overall duration of this group effort is expected to be approximately **3 months**.

7. Participants:

Known Participants:

- Project Manager: Justin Childs GS1
- Chair: Joy Schneck of General Mills, Juliet Luther of Safeway
- GS1 Business Unit Manager: Patrick Roy
- GS1 Contact: Justin Childs GS1

GS1 Member Organizations (MO) Participants who have committed to Implement:

Name	Company
Scott Brown	GS1 US
Carlos Ramos	GS1 Mexico
Balázs Szilágyi	GS1 Hungary

Supplier Participants who have committed to Implement:

Name	Company
Joy Schneck	General Mills
Robin Kidd	Nestle
Nadine Radomski	Dean Foods

Retailer Participants who have committed to Implement:

Name	Company
Juliet Luther	Safeway
Kathleen Welch	Wegmans
Bekki Windsperger	Best Buy
Bruce Hawkins	Wal-Mart

Data Pool Participants who have committed to Implement:

Name	Company
Grant Kille	SA2
Jay Yanko	Big Hammer
Jim Haggard	GXS

Other Participants (Transportation, Logistics, Associations, Governmental etc.):

Name	Company

8. GSMP Process:

For complete information regarding the GSMP (including access to the GSMP Manual), please refer to the website at: <http://www.gs1.org/services/gsm/overview/>.

9. Sessions

The WG is responsible for scheduling meetings to accomplish their work. Sessions are defined as face-to-face or physical meetings and teleconferences. All GSMP Sessions include the necessary Anti-Trust cautions as defined by GS1 legal counsel. The Anti-Trust cautions is located on the GS1 website at: http://www.gs1.org/services/gsm/support/gs1_antitrust.html.

10. Face-to-Face Meetings

The Process Manager schedules face-to-face meetings with reasonable advance notice to allow for proper planning. Face-to-face meetings will occur at the behest of the group, will cover 2 or 3 days per meeting and will be held in order to speed up the work as much as possible. Participants are expected to cover their own expenses related to travel, accommodation and time for the physical meetings. Face-to-face meetings will be arranged in GS1 GO locations: **Brussels, Belgium** or **Princeton, NJ, USA** or may be hosted by participant companies or Member Organizations.

11. Teleconferences

CIC Response WG teleconferences will occur every first and third Thursday of the month at 10 AM ET – 11 AM ET. The kick-off (first) teleconference is scheduled for 4-June-2009 10 AM ET.

12. Agendas and Minutes

GSMP cRoom facilities will be used to support this WG. The Process Manager is responsible for preparing all agendas and minutes.

Agendas must include:

- Review of the agenda.
- Approval of previous meeting or call minutes.
- Discussion of all pending issues and action items.

Meeting minutes should record:

- The original agenda
- Members, participants, guests, and staff present
- Requests for notation
- Decisions, resolutions, and action items.

13. How to Join

You can join this WG through the **GS1 Community Room**.

If you are already a GSMP GS1 Community Room member:

1. Access the GS1 Community Room at: <http://community.gs1.org/members/>
2. Click on **All Groups**
3. Choose **GSMP GDSN 2008/2009 Roadmap Work Group** from the list. The GSMP GDSN Roadmap Work Group's for five approved work groups will appear.
4. Click on **Join the Group** in the upper left of the group's home page
5. Then select from the five approved GDSN Roadmap work groups the CIC Response Work Group. The group's home page will appear.
6. Click on **Join the Group** in the upper left of the group's home page

If you are NOT a GS1 Community Room member:

1. Apply for GS1 Community Room membership by using our Online Form at: http://community.gs1.org/kmembership_info/person_signup/
2. Once you receive your username and password, follow the directions above to join this WG