



# HUG Governance

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The global language of business

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# Why now a Governance?



- After one year of existence the global Healthcare User Group (GS1 HUG™) needs a clear structure for membership and decisions
- Leadership Team (LT) was composed of voluntary and engaged members of the healthcare industry
- Co-Chairs represent HUG with Regulatory Bodies and in other discussions

# The new HUG Governance



- Developed in intensive discussions in Leadership Team – special thanks to Tom Werthwine from J&J for all his input and research
- Different possibilities were explored – this is the suggestion – we look for your input today
- Governance will be put in place after Paris Conference



# HUG Organisation

- Two Co-Chairs
- Leadership Team of up to 12 members plus 3 GS1 representatives (without voting rights) and Group Manager Healthcare
- Work Teams (WT) co-chaired by two Work Team Leaders – number as appropriate
- Full and associated members



## Full Members

- HUG Members must be a member company of a GS1 Member Organization (MO)
- Members can be manufacturers, wholesalers, distributors, GPO's, hospitals and pharmacies
- Voting members of the HUG contribute to the HUG activities and basic operational costs with an annual fee of €3,500 - change only possible by HUG Leadership Team according to the annual work plan



# Voting Membership Advantage

- Voting in development of Global Standards
- Password protected access to all documents
- Possible candidate for Leadership Team and Co-Chair position
- Reduced fee for HUG conferences



## Voting

- One vote per user organisation
- Plenary decisions by simple majority, quorum of 50% necessary
- GS1 has no voting rights



## Non Voting Member

- Organizations with a keen interest in standards development and patient safety
- Can participate in Work Teams
- Limited access to documentation and work results
- No voting rights





# Technology and Solution Providers

- Can attend HUG conference on approval of Leadership Team, as observers
- Can participate and provide technical input on invitation of responsible Work Team Leaders
- No voting rights



## Leadership Team (LT)

- Minimum of seven (7) members and a maximum of twelve (12) members
- Membership should be geographically balanced
- 3 GS1 MOs as non-voting members possible
- Must be able to act as their organisations representative in key decisions
- Decision making through consensus, 50% quorum necessary
- One year term - renewable



# Leadership Team - Tasks

- Elect two Co-Chairs
- Develop and maintain the overall HUG strategy
- Manage finance, conference/meeting planning, public relations, membership and policy
- Ensure geographic and supply chain stakeholder balance
- Create Work Teams to respond to or drive specific initiatives
- Represent HUG membership to external groups and organizations - GS1 representatives shall be engaged
- Ensure that Work Teams are adequately resourced
- Appoint Work Team Leaders and review progress of the Work Teams on a regular basis. Ensures that there is alignment between the Work Teams
- Participation in the Global Standard Management Process (GSMP) process



## Co-Chairs

- Balanced geographical and healthcare sector representation
- Term of two years – maximum two terms
- Drive decision making through consensus with Leadership Team



## Co-Chairs - Tasks

- Convene meetings and conferences
- Approve agendas proposed by the GS1 Group Manager Healthcare.
- Disseminate and monitor communications with membership
- Assign duties to advance the work of the group
- Report to the GS1 Management Board



## Work Teams (WT)

- Propose global standards
- Focus on specific business issues
- Working language is English
- Champions proposed standards through the Global Standard Management Process (GSMP)



# Work Teams - Leadership

- Work Teams are co-chaired
- Responsible for the progress of the team according to the scope and deliverables
- Responsible for all administration of their team
- Supported by staff from GS1



# GS1 Group Manager Healthcare

- Facilitation of the HUG's decisions
- General Communication
- Reporting to GS1 Global Office (GO) Management
- Ensuring that HUG Leadership Team has sufficient support from GS1 staff
- Driving GS1 alignment with HUG goals and objectives





# HUG Conferences

- Three per year with geographic diversity
- Speakers participate free of charge with no remuneration
- Fees applicable for meeting attendance
- Reduced fee for HUG voting members
- Regulatory Bodies, Hospitals and GS1 staff participate free of charge



# Documents

- HUG members develop and Leadership Team reviews and approves
  - Specific responses regarding public policy
  - Position papers
  - Press releases
- HUG Communication & Coordination Team is responsible for all other marketing material in cooperation with GS1 marketing



Questions????

**Please direct those to the  
HUG Leadership Team**